



S.O.S.
SURVIVORS OF SUICIDE
BEREAVEMENT SUPPORT
ASSOCIATION INC.

Caring, Support, Awareness, Education

Telephone Help Line: 1300 767 022

Website: www.sosbsa.org.au
 Email: secretary@sosbsa.org.au
 Facebook: [SOSBSA](https://www.facebook.com/SOSBSA)
 Mail: P.O. Box 334
 Springwood Qld 4127

List of services to be contacted:

There are a number of people and organisations that may have to be notified about a death. Some of these organisations may require a copy of the death certificate.

Sometimes there can be a delay in issuing the death certificate and if this is the case, ask the Funeral Director about an interim statement of death.

The checklist below will assist in reminding you as to who may have to be contacted so that you can get the help you need. Please note this list is only a guide that there may be other organisations or people you may need to advise, depending on your circumstances.

<input type="checkbox"/>	Relatives
<input type="checkbox"/>	Employer
<input type="checkbox"/>	Landlord
<input type="checkbox"/>	Church
<input type="checkbox"/>	Solicitor
<input type="checkbox"/>	Executor of Will
<input type="checkbox"/>	Medicare / other Health Benefit Funds
<input type="checkbox"/>	Social Security and/or Veteran's Affairs
<input type="checkbox"/>	Public Trustee
<input type="checkbox"/>	Doctor and other associated medical professionals
<input type="checkbox"/>	Banks and other Financial Institutions
<input type="checkbox"/>	Australian Taxation Office
<input type="checkbox"/>	Insurance Company / Superannuation Fund Institution
<input type="checkbox"/>	Local Council (Rates)
<input type="checkbox"/>	Electoral Office
<input type="checkbox"/>	Telephone Company
<input type="checkbox"/>	Internet Service Provider
<input type="checkbox"/>	Gas Supply Company
<input type="checkbox"/>	Electricity Supply Company
<input type="checkbox"/>	Post Office
<input type="checkbox"/>	Libraries
<input type="checkbox"/>	Newspaper
<input type="checkbox"/>	Club and other such Professional Bodies

<input type="checkbox"/>	Home Care Nursing Services, Meals on Wheels
<input type="checkbox"/>	Department Store Accounts / Credit Card Accounts
<input type="checkbox"/>	Other

Sample letter for informing people / organisations of a person’s death

TO WHOM IT MAY CONCERN

I wish to notify you of the death of:

Surname			
Given Names			
Street # and Name			
Suburb			
State		Postcode	
Date of Birth		Date of Death	
Reference / Membership Details			

I understand the above had dealings with your organization.

The reference number / membership number for your organization is included above.

Please amend your records accordingly.

If you need to contact me for further information, my details are below:

Surname			
Given Names			
Street # and Name			
Suburb			
State		Postcode	
Phone number:		Email Address:	

Thank you

(insert signature)

QLD Helplines

Standby Brisbane 07 3250 1856
Standby Response Service 0438 150 180
(24 hour mobile crisis response to suicide bereavement)
Sunshine and Cooloola Coasts 0407 766 961

National Helplines

LifeLine: 13 11 14 (24 hour)
Mensline: 1300 789 978 (24 hour)
Suicide Callback Line: 1300 659 467 (24 hour)
National Hope Line: 1300 467 354 (24 hour bereavement support)
Beyond Blue: 1300 22 4636
Kids Help Line: 1800 55 1800 (24 hour)
SANE Helpline: 1800 18 SANE (M-F 9am-5pm)

Photo by Pia Koskelainen